

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**September 13, 2018**  
**LCS Library – 6:00 PM**

**Call to Order by Deanna Lothrop, Board of Education President, at 6:00 PM**  
**Pledge of Allegiance**

**MEMBERS PRESENT:**

**Deanna Lothrop, President**  
**Kathy Dyer, Vice President**  
**Ray McIntosh**  
**Lynn Reichert**

**Terry Countryman**  
**Scott Rickett**  
**Kathy Gardner**  
**Sherril Wilson, District Clerk**

**ADMINISTRATORS PRESENT:**

**Cammy Morrison, Superintendent**  
**Barry Davis, Principal**  
**Patricia Gibbons, Dir. of Pupil Services**  
**Sandra Rooney, Business Official**

**OTHERS PRESENT:** Athena Angus; Donna Drake; Deborah Wilkinson; Eva Fox; Alexis Carver; Ariana Viera; Eleanor VanNess; Julie Putnam-Maitag; Brigitte Stumpf; Ashley Swearinger; Craig Orvis; Bill Rafferty; Richard Hendrix; Chris Rowland; Amy Wilson; Becky Countryman; Nadia Moore; Ashlie Zimmer; Padriac Williams; Bryce Enos; Scott Radley.

**PRESENTATIONS:**

- Principal Davis: Mr. Davis introduced the new staff members and welcomed them all to Lyme Central.
- Director of Pupil Services: Mrs. Gibbons reviewed the information on the 2017-18 NYS Gr. 3-8 Assessments and Regents District Data

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Lynn Reichert, and seconded by Kathy Dyer. Motion is approved 7 – 0.

**1. Approval of Minutes:**

- August 9, 2018 - Regular Meeting

**2. Approval of Buildings and Grounds requests:**

- **Oct. 29, 2018 - Apr. 8, 2019:** Good News Club, Sigrid Utess/TMB Baptist Church – Use of one classroom afterschool each Monday during the specified dates– 3:00-4:30 PM

**3. Conferences and Workshops:**

**MLP Entries**

- **July 11, 2018:** Introduction to IRLen, Christina Trottier – JCC – 10:00 AM-12:00 PM
- **July 24, 2018:** DASA Hybrid & School Violence, Lydia Doolittle – JL BOCES – 4:00-7:00 PM
- **July 30, 2018:** Gear Up for Fall – A Focus on Standards for Administrators, Barry Davis – JL BOCES – 9:00AM – 12:00 PM
- **August 23, 2018:** Introduction to NYSED Every Student Succeeds Act (ESSA), Cammy Morrison, Barry Davis, Pat Gibbons – JL BOCES – 9:00 AM – 12:30 PM
- **Sept. 14, 2018:** Education 2030 Summit, Cammy Morrison – JL BOCES

**Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, July 2018
- General Fund Warrant #5
- General Fund Supplemental Fund Warrant #4
- School Lunch Fund Warrant #2

**REGULAR AGENDA**

**Other Discussion and Action**

1. **Public Comments:** Deanna Lothrop, Board President, read the Public Participation Statement prior to opening the floor for public comment.
  - Scott Radley:  
Mr. Radley addressed the Board in regard to his not having been notified of the last Athletic Committee Meeting, which was held on Aug. 9, 2018. He stated that he and a few other committee members were not notified, and therefore were not in attendance. Mr. Radley also voiced his concerns, as a member of the Town of Lyme Youth Committee (LYC), on

the current condition of Lyme Central's baseball and softball fields. He commented on the fact that there is a tarp that was purchased for the purpose of spreading on the fields to kill weeds in preparation for the upcoming sports season. Mr. Radley stated that this has not been done, and that the tarp has been left in a heap on one corner of the field for an extended period of time, killing the grass in that area. He remarked on the fact that when the school fields are not usable, the school has to request the use of the Town fields, which in turn disrupts scheduling of town games. He suggested that the custodial staff be better informed on the proper methods of preparing the school fields.

- Eleanor VanNess:  
Mrs. VanNess addressed the Board with compliments on the "amazing" homecoming weekend. She was pleased that it was so well attended.
- Deanna Lothrop:  
President Lothrop also commented on the success of homecoming weekend, and how pleased she is to have the district once again hosting homecoming.

2. **Ongoing Agenda Items:**

None at this time

3. **Board Information:**

- **September 27, 2018:** JL BOCES Fall Dinner Meeting – Ryan's Lookout, Henderson NY – 6:00-7:15 PM, registration at 5:30 PM. Reservations due by Sept. 20, 2018  
**Topic: New Mental Health Laws to Provide Instruction to All Students**
- **October 26, 2018:** Ferrara Fiorenza PC Annual Reception at the 2018 NYSSBA Convention – Havanna Central, NYC – 5:30 – 8:00 PM. **RSVP required, please notify Mrs. Wilson no later than if you plan to attend.**
- **2018-19 Grade Level Information:** Per grade classroom enrollment, list of secondary grades offered courses

4. **Board Information, LCS Events:**

- **Sept. 4, 2018:** Welcome Back Assembly, Chris Rickett – LCS Gym – 10:15 – 10:35 AM
- **Sept. 6, 2018:** Homecoming Assembly, Chris Rickett – LCS Gym – 2:00 – 2:45 PM
- **Sept. 11; 11/15/ 18; 4/25/19:** 2018-19 Bus Drills, Chris Rickett – AM bus arrivals , approximately 8:20 AM
- **Sept. 12, 2018:** Gr. 7-12 Class Meetings/Election of Officers, Chris Rickett – Homeroom classes - 8:25-8:45 AM
- **Sept. 13, 2018:** Bus Safety Day Gr. PreK-5, Chris Rickett – AM Bus arrivals, approximately 8:20 AM – 10:30 AM
- **Sept. 14, 2018:** Field Trip-Gr. 9 Earth Science, Wilkinson/Oliver – Sackets Harbor, NY – 8:30-11:30 AM
- **Sept. 16-12/30/18:** Open Gym Community Basketball, Tammy McIntosh – Varsity Club Fundraiser – Sundays, 6:00-8:00 PM
- **Sept. 17-10/29/18:** Open Gym Community Co-Ed Volleyball, Tammy McIntosh – Varsity Club Fundraiser – Mondays, 3:30 - 5:00 PM
- **Sept. 18, 2018:** Gr. 4 Field Trip, Katie Perkins – Agricultural Extravaganza, Thompson Park – 8:30AM– 12:30 PM
- **Sept. 19, 2018:** LCS Picture Day, Chris Rickett – All Grades and Staff – LCS Stage – 8:00AM – 2:00PM
- **Sept. 20, 2018:** PIVOT Presentation E-cigs and Vaping, Chris Rickett – LCS Stage – 8:30 AM – 3:00 PM
- **Oct. 1-3, 2018:** Varsity Club "Pink Out for Soccer", Tammy McIntosh – LCS – Boys' & Girls' Modified and Varsity games, and entire school community.
- **Oct. 9, 2018:** Superintendent's Conference Day – No Students, Sherri Wilson – LCS – 8:00 AM – 3:00 PM
- **Oct. 31, 2018:** Gr. PreK-5 Halloween Parade, Chris Rickett – Village of Chaumont/LCS Gym if raining - 1:00-2:30 PM
- **Nov. 2, 2018:** Field Trip Select Vocal Ensemble Bi-County, Michele Bariteau – South Jefferson CSD – 9:00 AM – 3:00 PM
- **Nov. 3, 2018:** Field Trip Elem. Chorus; Middle School Band; Select Vocal Ensemble Bi-County, Michele Bariteau – South Jefferson CSD – Rehearsal 9:00-1:00 PM, concert @ 2:00 PM
- **Nov. 8, 2018:** Parent/Teacher Conferences, Tammy McIntosh – LCS – 1:00-8:00 PM. No school for students
- **Nov. 8, 2018:** Athletic Committee Meeting, Tammy McIntosh – LCS Conference room 107 – 5:00-6:00 PM
- **Nov. 9, 2018:** Gr. PreK-12 Veterans' Day Celebration, Chris Rickett – LCS Gym – 8:30-9:30 AM
- **Nov. 13-14, 2018:** NHS Induction rehearsal, Beth Faulkham/Adrienne Teachout – LCS Gym – 3:00-4:00 PM
- **Nov. 15, 2018:** NHS Induction Ceremony and Reception, Beth Faulkham/Adrienne Teachout – LCS Gym/Cafeteria – 1:30-2:55 PM
- **Nov. 16, 2018; 2/8/19; 4/12/19; 6/21/19:** Gr. K-5 Elementary Awards, Chris Rickett – LCS Gym – 2:15-2:45 PM
- **Nov. 19, 2018:** Academic/Athletic Awards, Tammy McIntosh – LCS Gym/Cafeteria – 6:30-8:00 PM
- **Nov. 20, 2018; 2/15/19; 4/11/19; 6/17/19:** Middle School Awards, Chris Rickett – LCS Gym – 2:15 – 2:45 PM
- **Nov. 28, 2018:** Elementary Holiday Concert, Michele Bariteau – LCS Gym – 6:30-7:30 PM
- **Dec. 5, 2018:** MS/HS Holiday Concert, Michele Bariteau – LCS Gym – 6:30-8:00 PM
- **Dec. 21, 2018:** Gr. 6-12 Holiday Activities, Chris Rickett – LCS – Times for event to be determined
- **Jan. 17; 2/1/2019:** Senior Night Girls' /Boys' Basketball and Cheerleading , Tammy McIntosh – LCS Gym – 7:15-7:30 PM
- **Jan. 22, 2019:** Elementary Bi-County Band Rehearsal, Michele Bariteau – WCSD, High School or Case Middle School – 9:00 AM – 3:00 PM
- **Jan. 25, 2018:** Sr. High Bi-County Chorus, Michele Bariteau – WCSD, High School or Case Middle School – 9:00 AM – 3:00 PM

- **Jan. 26, 2018:** Elem. Band; Sr. High Bi-County Chorus, Michele Bariteau – WCS D, High School or Case Middle School – rehearsal 9:00 AM – 1:00 PM, concert @ 2:00 PM
- **Feb. 26, 2019:** Academic/Athletic Awards, Tammy McIntosh – LCS Gym/Cafeteria – 6:30 – 8:00 PM
- **Feb. 27, 2019:** Field Trip, LCS MS & Jazz Bands Exchange Concert Rehearsal, Michele Bariteau – Copenhagen, NY – 8:15 – 11:45 AM
- **Feb. 28, 2019:** Field Trip, LCS Senior Band Exchange Concert Rehearsal, Michele Bariteau – Copenhagen, NY – 11:15 AM – 2:45 PM
- **Feb. 28, 2018:** Gr. PreK-8 Science Fair, Chris Rickett – LCS Gym – 8:30 AM – 7:00 PM
- **March 8-9, 2019:** LCS Drama Club Musical – LCS Gym - 7:00-10:00 PM
- **March 14, 2019:** 6<sup>th</sup> Annual Exchange Concert, Michele Bariteau – LCS – 2:00 PM – 8:00 PM
- **March 20, 2019:** Elementary Spring Concert, Michele Bariteau – LCS Gym – 6:30-7:30 PM
- **April 5, 2019:** Field Trip, MS Chorus & Senior Band Bi-County, Michele Bariteau – Indian River CSD – 9:00 AM – 3:00 PM
- **April 6, 2019:** Field Trip, MS Chorus & Senior Band Bi-County, Michele Bariteau – Indian River CSD – rehearsal 9:00 AM – 1:00 PM, Concert @ 2:00 PM
- **April 11, 2019:** Field Trip NHS Recognition Ceremony, Faulknham/Teachout – Watertown High – 6:00 -8:30 PM
- **April 22, 2019:** Superintendent’s Conference Day – No Students, Sherri Wilson – LCS – 8:00 AM – 3:00 PM
- **May 14, 2019:** Gr. K-5 Assembly, Madeline and The Bad Hat, Chris Rickett – LCS Gym – 1:30-2:30 PM
- **May 27, 2019:** LCS Marching Band, Michele Bariteau – Chaumont Memorial Day Parade – 9:00 AM
- **June 4, 2019:** Academic/Athletic Awards, Tammy McIntosh – LCS Gym/Cafeteria – 6:30-8:00 PM
- **June 7, 2019:** Field Trip, LCS Marching Band, Michele Bariteau – Dairy Parade, Watertown – 5:15 – 9:10 PM, parade @ 7:00 PM
- **June 14, 2019:** Field Trip, LCS Marching Band, Michele Bariteau – Relay for Life Parade, Watertown – 5:00 – 7:45 PM, parade @ 6:00 PM
- **June 14, 2019:** Flag Day Celebration, Chris Rickett – LCS Elementary Flag Pole – 8:45 – 9:15 AM
- **June 17, 2019:** Gr. 6-8 Moving Up Day Celebration, Chris Rickett – LCS Gym – 8:30-9:30 AM

5. **Board Discussion/Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the field trip request for the LCS Varsity Boys’ Basketball team to attend a Coaches vs. Cancer Basketball Tournament at Glens Falls, NY on December 7-8, 2018. All costs including, hotel accommodations, use of bus, and bus driver, to be paid for from team fundraiser proceeds. Chaperones: Coach Leo Wilson and Assistant Coach Jared Wilson.

Motion for approval by Ray McIntosh, seconded by Kathy Dyer, with motion approved 7 – 0.

6. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the field trip request for the Area All-State participants’ rehearsal at SUNY Potsdam on November 16, 2018 (6:30 AM – 2:30 PM) and November 17, 2018 rehearsal and concert (6:30 AM-7:00 PM). Chaperone: Michele Bariteau.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 7 – 0.

7. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the donation from Chaumont Hardware of a CharBroil Gas Grill to the Lyme Central School District, valued at approximately \$130.

Motion for approval by Ray McIntosh, seconded by Kathy Gardner, with motion approved 7 – 0.

8. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the equipment disposal request from the Science Department for the following list of items which are deemed damaged and/or outdated:

# of Items	Item to be Discarded	# of Items	Item to be Discarded
5	Force tables & Spring Components	5	Helmholtz Coils
1	Mechanical Launcher	1	Variable Coil
19	3pk Rocket Engines	21	Tape Timers
4	Inertial Balance Kits	6	Metal Motion Cars
78	Co2 Cartridges (8g cartridges)	1	Set Quizdom Clicker in marked bag
2	Light on Pole	2	Stroboscopes
1	Water Purification Still	5	Nalgene Separation Buckets
1	Parallel & Series Circuit Demonstrator	14	Globe Model Kits
1	Friction Incline Table	1	Pull Down Graphing Screen

**TOTAL ITEMS: 168**

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 7 – 0.

9. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to accept donations to the Lyme Central School Scholarship Endowment Fund, included in deposits #15 - #16, totaling \$600. Total amount raised to date, \$11,402.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 7 – 0.

10. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the following resolution as stated:

### **School Safety Officer Resolution**

**WHEREAS**, the Board of Education is interested in enhancing the ability of the District’s School Safety Officer, sometimes known as a School Resource Officer, to provide security and protection to the Students, Staff, and community members while on District property;

**WHEREAS**, the Board of Education believes that the School Safety Officer (“SSO”) can also provide a uniformed presence within the school as a deterrent to criminal behavior on the school campus and to promote a greater sense of safety and security within the school environment; and

**WHEREAS**, the Board of Education may authorize a School Safety Officer to carry and possess a weapon on school property while in the performance of his or her duties.

**NOW THEREFORE, BE IT RESOLVED** that pursuant to the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the following:

1. The Board of Education provides its affirmative written permission to William Rafferty for him to possess and carry a properly registered personal firearm as approved by the Superintendent of Schools while on school property and while in the performance of his duties for the District in accordance with Article 265 of the New York State Penal Law.
2. Mr. Rafferty must currently possess and continue to maintain a valid New York State Pistol Permit pursuant to the requirements New York Penal Law §§400.00 and 400.01.
3. Mr. Rafferty is only authorized to possess and carry a duly, properly registered, and licensed pistol and nothing herein shall be construed as approving or granting written permission for the possession or carrying of any other weapon other than a handgun.

Motion for approval by Ray McIntosh, seconded by Lynn Reichert, with motion approved 7 – 0.

11. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Kathy Dyer, seconded by Ray McIntosh, with motion approved 7 – 0.

12. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the adoption of the following policy, as recommended by Madison-Oneida BOCES policy coordinator, per district request. The following policy/procedure is for review and/or approval of adoption:

- #5002 – Use of Force Regarding Authorized Carrying of Firearm

**Note:** At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Ray McIntosh, seconded by Lynn Reichert, with motion approved 7 – 0.

**ADMINISTRATIVE REPORTS:**

- Principal Report
- Director of Pupil Services Report
- Superintendent Report
- School Health Reports

**CORRESPONDENCE AND COMMUNICATIONS**

- 13. Correspondence Log: Correspondence following meeting held on, August 9, 2018
- 14. Calendar of Events: September 2018

**RECOMMENDATIONS AND ACTION**

15. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to:

- **Add three (3) Substitute Teachers**
- **Create one (1) FTE School Safety Officer position**
- **Add one (1) Cafeteria Monitor**

Motion for approval by Kathy Dyer, seconded by Lynn Reichert, with motion approved 7 – 0.

16. **Board Action - Personnel Changes as listed:**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Terry Countryman, and seconded by Scott Rickett Motion is approved 7 - 0.

- (A) Retirements: None at this time
- (B) Resignations as listed: None at this time
- (C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Shelby Brass	Substitute Teacher	Non-Cert. No degree \$75 per day	N/A	September 14, 2018
Lorraine Caramanna	Substitute Teacher	NYS Certified – LCS Retiree \$100 per day	N/A	September 14, 2018
Julie Sharlow	Substitute Teacher	NYS Certified - \$95 per day	N/A	September 14, 2018
William Rafferty	1 FTE School Safety Officer	\$30,000	Provisional Appointment	Retroactive – August 29, 2018
Julie Putnam-Maitag	Cafeteria Monitor	\$12.50 per hour	12 Month Probation	September 14, 2018
<b>EXTRACURRICULAR POSITIONS</b>				
Tammy McIntosh	2018-19 Student Council Advisor	\$224	N/A	September 14, 2018
John Leo	2018-19 Game Assistant	\$18 per game	N/A	September 14, 2018
Eleanor VanNess	2018-19 Game Assistant	\$18 per game	N/A	September 14, 2018

17. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Shelby Brass – Substitute Teacher**
- **Lorraine Caramanna – Substitute Teacher**

- Julie Sharlow – Substitute Teacher
- William Rafferty – School Safety Officer
- Julie Putnam-Maitag – Cafeteria Monitor

Motion for approval by Lynn Reichert, seconded by Ray McIntosh, with motion approved 7 - 0.

**ITEMS FOR NEXT MEETING** – October 11, 2018

- Number of students enrolled in each course offered for Gr. 6-12

**EXECUTIVE SESSION:** There was no Executive Session held.

**Motion for Adjournment:** **There being no further business or discussion,** a motion is requested to adjourn the regular meeting.

Motion was made by Kathy Gardner, seconded by Kathy Dyer, to adjourn the regular meeting, with motion approved 7 - 0.  
Time adjourned, 7:11 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, September 13, 2018
- All minutes are unofficial until approved by the Board of Education